

Eardisland Parish Council

Councillors are hereby summoned to attend the Ordinary meeting on
Thursday 8th October 2026 at 19:00 in Eardisland Village Hall

Agenda for the Meeting

1. To receive declarations of interest and written applications for dispensation
2. To receive apologies
3. To consider and approve the Minutes of the meetings held on 10th September 2026
4. Public Forum –
 - 4.1 West Mercia Police – to receive update (if any)
 - 4.2 Ward Councillor – to receive update
 - 4.3 Local Residents – At Chair’s discretion, a short time will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda.
Maximum of 2 minutes per person per agenda item is allowed
 - 4.4 Clerk Correspondence – On agenda
5. Financial Procedures
 - 5.1 To confirm the following invoices can be paid:
 - 5.1.1 Clerks pay as per contract
 - 5.1.2 Clerk Expenses – 32 miles @0.55p, Work from home allowance £5.20 = £58
 - 5.1.3 PAYE – As per contract
 - 5.1.4 Pension contribution Employer/Employee - £72.31
 - 5.1.5 Marches GM – £500- i90 (Aug), l112 £525 (Sep) Lengthsman - £300 Grass Cutting
 - 5.1.6 Eardisland Village Hall -£tbc
 - 5.1.7 One Creative – riverbank study - £1194 inc Vat
 - 5.1.8 Woodcock Family – Bus shelter clean Jun-Sep -£30
 - 5.1.9 PKF Littlejohn – external auditors - £378 inc Vat
 - 5.2 To note the following payments made between meetings:
 - 5.2.1 HMRC -PAYE – As per contract September
 - 5.2.2 Clerks pay – as per contract September
 - 5.2.3 Clerk Expenses – £58
 - 5.2.4 Eardisland Village Hall – Inv 27 - £14
 - 5.2.5 Start Traffic Ltd (Posts for SID) - £350.40 Inc Vat
 - 5.2.6 Community Heartbeat rent for telephone box - £72 inc Vat
 - 5.2.7 Bank charges - £14 Sept, Oct
 - 5.3 To note the following receipts:
 - 5.6.1 Precept (2nd half) – (£22047.50)
 - 5.6.2 Interest received - £96.74
 - 5.4 To note and approve the bank reconciliation and Finance report during period. Update from Clerk RFO.

Balance as at 01/10/2026

Current acct = £34635.07

Deposit acct = £19779.67 (including £154.85 held on behalf of E and S group)

5.5 Update from Finance group – report from finance group

5.6 Changes to Bank authority

5.6.1 To note changes and addition to Bank mandate -
Remove Fmr Cllr Blyth
Add Cllr Curtis

5.7 To note conclusion of 2025-26 Annual Governance Audit Review

6.Planning Applications – To consider commenting on planning applications

6.1 To consider comments on future planning applications – Discuss structure of replies

6.2 253563 - Broadmarsh Barn, Eardisland, Herefordshire, HR6 9BJ

6.3 261515 - Knapp House, Eardisland, Leominster, Herefordshire HR6 9BD

6.4 To note 262633 - Arrow Cottage, Eardisland, Leominster, Herefordshire HR6 9BT

7. Updates on riverbank project and speed indicator

7.1 Riverbank – consider forming a Riverbank project working group

7.2 Speed Indicator – To agree with Lengthsman installation date

8. Lengthsman –

8.1 To highlight any tasks for the Lengthsman

8.2 Footpath work

9. Policies to adopt and review –

9.1 To adopt Document disposal and retention policy

To review

Disciplinary Grievance Policy

Grants and donations

Communication

Sickness and Absence

Standing orders

10. To consider creating a Facebook page for the Parish council

11. Consider sending letters to residents re overhanging trees

11.1 Overgrown Hedges

11.2 Report on Austrian Pine

12. Agree date for clerk appraisal

12.1 Consider reduction in clerk contracted hours

13. Village Christmas trees

14. To raise matters for next agenda (no discussion)

15. To note date of next meeting – November 12th, 2026, 7pm Eardisland Village Hall

Neil Barrington Clerk/ RFO Eardisland Parish Council October 2026