

Eardisland Parish Council

**Councillors are hereby summoned to attend a meeting on
Thursday 12th March 2026 at 19:00 in Eardisland Village Hall**

Agenda

1. To receive apologies for absence
2. To receive declarations of interest and written applications for dispensation
3. To consider and approve the Minutes of the meetings held on 12th February 2026
4. **Public Forum –**
 - 4.1 **West Mercia Police** – to receive update
 - 4.2 **Ward Councillor** – to receive update
 - 4.3 **Local Residents** – At Chairman's discretion, a short time will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins. per person per agenda item is allowed
 - 4.4 **Clerk Correspondence**
5. **Riverbank** – Consideration of work going forward to address the situation concerning the bank
6. **Financial Procedures**
 - 6.1 To confirm the following invoices can be paid:
 - 6.1.1 Clerks pay as per contract
 - 6.1.2 Clerk Expenses – Fuel 64 miles @0.45p = £28.80, £3.60 postage
 - 6.1.3 PAYE - £298.99
 - 6.1.4 Pension contribution Employer/Employee - £72.31
 - 6.2 To note the following payments made between meetings:
 - 6.2.1 HMRC -PAYE - £298.99 Feb
 - 6.2.2 Clerks pay – as per contract Feb
 - 6.2.3 Pension - £72.31 Feb
 - 6.2.4 Bank Service charge - £6 Feb
 - 6.2.5 HALC - £727.42 Inc Vat
 - 6.2.6 Clerk Expenses Fuel Dec 96miles @0.45 p = £43.20
 - 6.2.7 Marches GM - £450 – Riverbank barrier SI -
 - 6.2.8 Earth Anchors – Notice boards £1382.40 inc Vat
 - 6.2.9 Ben Woodcock – Bus shelter clean Jun-Dec 2025 - £60
 - 6.2.10 Donation to PCC -£1000
 - 6.3 To note the following receipts:
 - 6.3.1 Income from Deposit Account Transfer - £5000
 - 6.3.2 Magazine donation £39
 - 6.4 To note and approve the financial report and bank reconciliation during period.
Update from Clerk RFO
Balance as at 05/03/2026
Current acct = £2802.26
Deposit acct = £22628.60

Including £154.85 held on behalf of E and S group

6.5 Grant requests or Donations

None received

7.Planning Applications – to comment/note on applications received to be determined by Herefordshire Council

None to currently consider

8. To appoint auditor for 25-26 AGAR – To consider appointing Charlotte Matthews as auditor

9. Flood group – Update

10. Eardisland Parish Council Environment and Sustainability Group –

10.1 Eardisland Parish Council Environment and Sustainability Group

10.2 E&SG Notes

11. Lengthsman Scheme – To consider work and note drainage grant received

11.1 To consider drainage work for 26-27 grant funding

11.2 Drainage work to complete for 25-26 grant

11.3 Footpaths – To consider appointing a footpath officer

11.4 Lengthsman plan -2026-27

11.5 To consider and sign Lengthsman agreement 2026-27

12. Village Hall update –

12.1 To consider signage for outdoor gym -

12.2 To consider fee for planning application if no exemption allowed – £232 inc Vat

13. To review the draft letter regarding the English Devolution and Community Empowerment Bill

14. Adoption/ review of policies –

- Financial regulations
- Risk Assessment schedule
- Freedom of Information publication scheme
- GPDR Policy

15. Review of Asse register – Consider any changes

16. Annual Governance Statement Assertion 10 requirements

16.1 To consider & Approve the Parish Council's IT Policy

16.2 To appoint the Clerk a Data Protection Officer.

16.3 Transparency Code 2015 To note that this is seen as good Practice and authorise the Clerk to ensure compliance

16.4 To review the Parish Council 's GDPR policies: Data protection policy & Publication Scheme

16.5 To confirm that the Parish Council has a gov.uk website & email address, as to do Parish Councillors.

16.6 To note the confirmation made by Eyelid productions regarding accessibility statement as being correct and compliant

17. Welcome Packs –

18. To consider purchase of Speed Indicator Device

19. To consider future magazine advertisement policy

20. to appoint Charlotte Matthews as auditor for 2025-26 AGAR

21. To raise matters for next agenda (no discussion)

22. To note date of next meeting –April 12th, 2026, 7pm Eardisland Village Hall

Neil Barrington Clerk/ RFO Eardisland Parish Council March 2026