

EARDISLAND PARISH COUNCIL

**Councillors are summoned to attend a meeting of the Parish Council on
Thursday 10th October 2024 at 19.00 in Eardisland Village Hall**

A G E N D A

- 1. To receive apologies for absence.**
- 2. To consider a resolution to exclude the public from confidential Agenda Item 3.**
- 3. Employment of a new Clerk/RFO (Responsible Financial Officer):**
 - 3.1 To consider employing the Interview Panel's recommended candidate.
 - 3.2 To consider terms within the draft contract:
 - 3.2.1 Hours per week.
 - 3.2.2 Salary Scale in accordance with current nationally recommended rates.
 - 3.2.3 Start date.
- 4. To receive declarations of interest and written dispensation requests.**
- 5. Open Session**
 - 5.1 West Mercia Police ... To receive a brief verbal report.
 - 5.2 Ward Councillor ... To receive a brief verbal report.
 - 5.3 To receive an update from the Village Hall Chair.
 - 5.4 To receive views of local residents on parish matters.
- 6. To consider minutes of the previous meeting held on 12th September.**
- 7. Finance**
 - 7.1 To receive an update on financial position from Acting RFO – Councillor Hansen.
 - 7.2 To consider the following payments:
 - 7.2.1 Refund to Acting Clerk (Shelley Connop) – Land Registry payment: £39.95.
 - 7.2.2 Road surfacing – GM Joyce: £9456 (including VAT).
 - 7.2.3 Meeting Room Hire – EVHMC: £33.00.
 - 7.2.4 External Auditor – PKF Littlejohn: £252.00.
 - 7.2.5 Community Heartbeat: £128.76 (including VAT).
 - 7.2.6 HALC: Clerk recruitment £250 & Clerk cover @ £250 plus mileage per meeting.
 - 7.3 To note payments made between meetings under delegated powers:
 - 7.3.1 Vodafone – September 2024: £13.20.
 - 7.3.2 Public Works loan: £1153.59.
 - 7.3.3 Lengthsman (HiTrees): £1425.00 plus £285 VAT.
 - 7.4 To note receipts:
 - 7.4.1 Donation from EVHMC for road repair: £4000.00.
 - 7.4.2 Second half of 2024/25 precept: £20,000.
 - 7.5 External Auditor (PKF Littlejohn) ... To consider comments on AGAR report.

8. Eardisland Village Hall (EVH)

- 8.1 Lease legal aspects: Following the receipt of new information, to delegate the clerk to investigate and progress all aspects of the proposed lease in liaison with the Chair, Vice Chair and the Council's Solicitors, prior to informed discussion at the next parish council meeting.
- 8.2 EVH funding application to Marches Energy: To consider parish council support.
- 8.3 Flood defences for EVH external doors: To consider seeking three quotes for work.

9. Environment and Sustainability Working Group

- 9.1 To consider notes of a meeting held on 24th September, including annual carbon & biodiversity reports.

10. Flood Response Working Group

- 10.1 To consider WG notes and consider action.
- 10.2 To consider offer of training for Flood Wardens from Herefordshire Council (HC).
- 10.3 To consider application to HC (under delegated powers) for local drainage grant.

11. Environment Agency River Works

- 11.1 River & Millstream clearance Jan/Feb 2025: To delegate work planning to the clerk, in liaison with the Chair & Vice Chair, in readiness for discussion at the next meeting.

12. Lengthsman

- 12.1 To set up a Lengthsman Working Group to consider 2025/26 contract and overgrown footways.

13. Christmas 2024

- 12.1 To consider whether to repeat 2023 Christmas tree project & involvement of councillors.

14. To raise matters for next agenda – no discussion.

Jerry Blythe – Parish Council Chair – 5th October 2024